



Jan

Wayne I. McNeill
Regional Program Representative

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC WELFARE
OFFICE OF CHILDREN, YOUTH AND FAMILIES
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Pittsburgh, Pennsylvania 15222

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December 3, 2003

Richard Knouff, Executive Director
Circle C Youth and Family Services
2121 Noblestown Plaza
Pittsburgh, Pennsylvania 15205

Dear Mr. Knouff:

As you were aware, the Western Region Office of Children, Youth and Families (WROCYF) received a complaint regarding the care being provided to the youth in placement at the Carrick Avenue Group Home. The complainant alleged that the youth were being subjected to derogatory remarks and physical discipline and that there were times when there was no food in the house.

As a result of the unannounced site inspection of November 17, 2003, and staff and resident interviews, please be advised that the investigation found that there was no merit to the complaint allegations.

I want to thank you and your staff for your cooperation and openness during the investigation process. Should you have any questions, please do not hesitate to contact me.

Sincerely,

A large, stylized handwritten signature in dark ink, appearing to read "Wayne I. McNeill".

Wayne I. McNeill
Regional Program Representative
Office of Children, Youth, and Families

cc: Sharon Holiday, Carrick Avenue Group Home